

HELENSBURGH OUTDOOR MUSEUM

COMMUNITY COMPETITION ENTRY FORM



Put YOUR Town on a Pedestal

Do you have an idea that celebrates the heritage and spirit of Helensburgh that you would like to see in the Outdoor Museum?

Argyll and Bute Council, in conjunction with the Helensburgh Outdoor Museum Design Panel, are inviting entries from local groups and individuals to win the chance to create a new artwork for the Outdoor Museum in Colquhoun Square.

The winner will work with an appointed artist who will design, create and install an artwork up to a value of £6,000.

The deadline for submission of entries is 10th November 2025.

Guidelines

Community organisations and individuals are eligible to apply.

We welcome entries from children and young people. Anyone under the age of 16 will require a parent/guardian or trusted adult to provide contact information. Anyone under the age of 18 who wins the competition, will require a parent/guardian or trusted adult to give permission and be present for meetings with the appointed artist.

The design development will take place between January and April 2025, the winner will be required to be available to meet with the appointed artist during this time.

Winners will be notified by 11th December 2025.

Ineligible entries

The proposed artwork cannot:

- Advertise business
- Be party political in intention or designed to support a political party
- Cause offence i.e. likely to be upsetting, insulting, or objectionable to some or most people

Please send your entry to Outdoormuseumenquiries@argyll-bute.gov.uk or call 01436 657635 to arrange drop off.

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COMMUNITY COMPETITION ENTRY FORM



Name	
Name of Community Organisation (If Applicable)	
Telephone Number	
Email	
Address	

What is your idea and why should be made into an artwork in the Helensburgh Outdoor Museum? (No more than 300 words)

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How does your idea celebrate the culture and heritage of Helensburgh and the immediate surrounding area? (No more than 300 words)

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COMMUNITY COMPETITION ENTRY FORM



Describe what you think the design could look like.

An artist will be appointed to work with the winner to develop a design. (No more than 300 words and/or a rough sketch)

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COMMUNITY COMPETITION ENTRY FORM



PRIVACY NOTICE

Your Personal Data

What information do we need?

Argyll and Bute Council will act as the 'Data Controller' for the personal data you provide to us. The Data Protection Officer, who is responsible for ensuring personal data is managed in accordance with data protection legislation, can be contacted as follows:

Address: Iain Jackson, Governance, Risk and Safety Manager, Argyll and Bute Council, Legal and Regulatory Support, Kilmory, Lochgilphead PA31 8RT.
Email: data.protection@argyll-bute.gov.uk
Telephone: 01546 605522

The information we collect from you will include details such as your name, address, e-mail address, telephone number.

Unless specifically agreed with you, we will only collect personal data about you which does not include any *special categories* of personal information about you (also known as '*sensitive personal data*')

Why we need this information?

Your information is being collected to provide Argyll and Bute Council, who are responsible for the Helensburgh Outdoor Museum, with information to allow them to contact you about your competition entry.

We need to know this personal data to contact you regarding the outcome of the competition. We will not collect any personal data from you that is not needed for the delivery of this service.

The lawful basis for collecting your information in these circumstances is:

Consent – you have given us your consent to process your personal data

What we will do with your information?

In order to provide this service to you, we will share your information with the organisations listed below for the purposes specified.

1. The Helensburgh Outdoor Museum Design Panel who will be assessing competition entries. The Design Panel is made up of the Chair and Vice Chair of Helensburgh and Lomond Area Committee, as well as representatives from local organisations and the community with expertise in the arts, culture and heritage.
2. The artist who is appointed to deliver the project will be given contact information for the competition winner.

HELENSBURGH OUTDOOR MUSEUM

COMMUNITY COMPETITION ENTRY FORM



From the point of your competition entry being made, Argyll and Bute Council will retain the information provided on your entry form for the purposes of determining the competition winner and making contact with you in this regard. We will use your information to acknowledge receipt of your entry, to contact you about the outcome of the competition and share the name and organisation of the competition winner publicly.

You should be aware that your data will be stored on servers located within the United Kingdom. We will take all reasonable steps to ensure that your data is kept secure and more information on how we do this can be provided by contacting the Data Protection Officer (contact details can be found above).

How long will we keep your information?

We will keep your information for 5 years after which it will be destroyed under secure arrangements. More information on our retention policy can be obtained from the Data Protection Officer (contact details can be found above).

Automated Decision Making

No automated decision making will take place

Your Rights

When you provide information to the Council, you will have the following rights:

- to withdraw consent at any time, where the legal basis specified above is consent
- to lodge a complaint with the Information Commissioner's Office (see details below)
- to request access to your personal data
- to data portability, where the Legal basis specified above is i) consent or ii) performance of a contract
- to request rectification or erasure of your personal data, as far as the legislation permits

To find out further details about any of these rights, please contact the Data Protection Officer.

Information Commissioner's Office

The ICO is the UK's independent body set up to uphold information rights.

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Telephone: 0303 123 1113 Email: casework@ico.org.uk

The Information Commissioner's Office – Scotland
45 Melville Street, Edinburgh, EH3 7HL